

**Minutes of the Meeting of Kibworth Harcourt Parish Council  
Held at the Kibworth Community Hub  
on Tuesday 4<sup>th</sup> March 2025**

Present: Cllr. K Feltham (Chairman), Cllr. C Abbott, Cllr. J Tallett, Cllr. K Stanfield & Cllr. J Tillotson

Also, present, Sara Barrett (Parish Manager)

24/183	<p><b><u>To receive apologies for absence and resignations</u></b></p> <ul style="list-style-type: none"> <li>• <b>It was resolved</b> to accept and approve the apologies for absence from Tina Stringer (Deputy Clerk) &amp; Robyn Morley (Media &amp; Communications Officer)</li> </ul>
24/184	No requests for co-option were received
24/185	<p><b><u>Public Participation session in respect of items on the agenda (max 15 mins)</u></b> None received</p>
24/186	<p><b><u>To receive a declaration of disclosable pecuniary interest on items included in the agenda.</u></b> None received.</p>
24/187	<p><b><u>To receive and approve the minutes of the meeting held on the 4<sup>th</sup> February 2025</u></b> <b>It was resolved</b> to approve the minutes and authorise the Chairman to sign them as an accurate record of the meeting.</p>
24/188	<p><b><u>Chairman's update/report</u></b> Cllr. Feltham reported on the following items:</p> <ul style="list-style-type: none"> <li>• The Telraam device monitoring the A6 in Kibworth Harcourt counts approximately 2700 lorries on a normal day. When an accident occurred on the A14, the traffic was diverted, increasing the number of lorries to 3500</li> </ul>
24/189	<p><b><u>Leicestershire County Council</u></b></p> <ul style="list-style-type: none"> <li>• The government refused LCC's request to postpone the elections from May 2025 to May 2026. The government requires a proposal for a unitary government by the 21<sup>st</sup> March, with a more detailed plan by November. LCC agreed on the 19<sup>th</sup> February to propose a One Council for Leicestershire which would incorporate the seven districts/borough areas. Some of the benefits could be: <ul style="list-style-type: none"> <li>• Save around 30 million, every year through fewer managers, chief executives and councillors</li> <li>• Enable savings to be reinvested in front-line services</li> </ul> </li> </ul>

- Make it easier to get support - by giving residents clear and simple access to all services, whether by phone, online, or through local area committees
- Leicester City and Rutland can do their own proposals. It appears one or more of the seven district authorities will also be proposing different structures - e.g. split county into two separate unitaries, either north-south or east-west
- The 44 Centrebus service, which runs from Fleckney to Foxton via Kibworth and Market Harborough, is being re-tendered with a final decision being made by the 17<sup>th</sup> March, [Choose how you move](#) website held a Travel Roadshow in Kibworth Village Hall on the 12<sup>th</sup> February. The route will likely be slightly modified. However, additional services for the rural part of the Gartree Division are being investigated, it is likely to not be a timetabled service but an On-Demand Responsive Transport option

#### **Harborough District Council**

- HDC full council met on the 3<sup>rd</sup> March and formally approved the new local plan public consultation should begin from 10<sup>th</sup> March. further details can be found on agenda item 24/191

#### **Joint Recreation Board**

The KJRB met on the 11<sup>th</sup> February 2025 via Teams

#### **Warwick Park**

- The planting has now been completed by the contractor, including all the new trees
- There are plans to install a new picnic bench near the skatepark/playground area and the wildflower area. A walkabout will be arranged once the weather has improved so that the location can be decided upon.

#### **Smeeton Road**

- HDC will discuss the Community Grant Fund application, which was submitted for the new footpath, on the 18<sup>th</sup> March
- The roundabout has been assessed by Playdale and is now functioning normally
- Ace Trees have been instructed to carry out the pruning of the trees in the playground, the work will be carried out towards the end of March

#### **Jubilee Green**

- The tree work has now been completed
- After a recent playground inspection, it was advised that the top of the swing frame needs further inspection, and new chains and seats are needed for the Junior and Cradle Swings

#### **Rookery Park**

- Quotes are being obtained for a custom safety sign to confirm the depth of the pond
- A resident has raised a complaint regarding the condition of the verge and path at the top of the Church Road entrance. The surface has deteriorated over the years and will continue to be monitored by the grounds team.

LCC have confirmed that the path is a right of way, and the verge was owned by a business which has ceased trading.

#### **Polwell Road Park**

- HDC will discuss the Community Grant Fund application, which was submitted for a new fence around the play area, at a meeting being held on the 18<sup>th</sup> March

The next KJRB meeting will be held on the 18<sup>th</sup> March at 7 pm on Teams

### **Joint Burial Board**

The last KJBB meeting was held on the 15<sup>th</sup> January 2025

- The Letters to Heaven Post Box has now been installed by the grounds team, and some spring flowers have been planted around it.
- The S106 application for the Natural Burial Area has now been submitted
- A meeting was held on the 12<sup>th</sup> March with a Funeral Director and the PC to discuss the Natural Burial Area, after a recent interment, he suggested removing the self-setting trees in this area and also marking where the reserved plots are, a further update will be given after the next KJBB meeting.

The next KJBB meeting will be held on Wednesday, 12<sup>th</sup> March at 6.15 pm on Teams

### **Village Hall**

- The Village Hall held a successful film night on 15<sup>th</sup> February, showing *Valentine's Day*. The next film night will be on 22<sup>nd</sup> March, screening the new *West Side Story* musical.

### **Kibworth Allotment Society**

- There has been a further break in over the weekend of 22<sup>nd</sup> & 23<sup>rd</sup> February with the containers open and many sheds opened. It is unclear of the extent of theft damage. A police report has been made
- The Section 106 grant application that was presented to the Parish Council has now been submitted to HDC and is awaiting an outcome

### **Youth Council**

- The first meeting of the youth council was held on the 24<sup>th</sup> February at the Kibworth Mead Academy. Five students attended and a further two could not attend. They all seemed very enthusiastic and had some good ideas for future agenda items. A Chair and Vice Chair were elected, and they discussed holding a formal meeting with an agenda in two weeks. They also set up a WhatsApp group between them, so they can discuss ideas between meetings, and these will be passed on to us via the head teacher.

### **Grammar School Hall/Community Hub**

The trustees' meeting was held on the 18<sup>th</sup> February

#### **Fundraising**

- It was confirmed that fundraising by Trustees is permitted within the Charity Commission 'Scheme' and that the objects of the charity are the provision of meeting places (i.e hiring rooms) and therefore are not subject to 'Trading' limitations
- A wrestling event is to be held on the 26<sup>th</sup> April 2025. A license for a bar will be obtained
- Holding a VE Day event (tea dance) is not feasible within the timescale. Therefore, an '80 years after the war celebration' (40's dance and music) will be organised for the 8<sup>th</sup> November 2025, to coincide with Remembrance Sunday on the 9<sup>th</sup> November
- A KCL event on Wildlife Photography will take place on the 2<sup>nd</sup> April 2025

#### **Finances**

- QuickBooks will be used to pull off the reports that are needed. A cashflow overview will be produced for the next meeting
- The East Midlands Railway grant bid deadline may be soon

	<ul style="list-style-type: none"> <li>• The 3-hour party price will increase from £40 to £50 which remains lower than nearby venues</li> <li>• An action plan has been produced which will be updated before each meeting</li> <li>• Trustees are considering registering the building as an ‘Asset of Community Value’</li> <li>• Unused tables and chairs currently in the shed and some non-required items currently in the cellar are to be disposed of.</li> <li>• The policies and procedures are mainly out of date or need a refresh. The Trustees will work in partnership with KCL to review and amend all polices in preparation for the library move</li> <li>• It was noted that the roof space requires a vent as condensation is causing issues</li> <li>• The thermostat does not appear to be working efficiently due to it being in an unheated corridor.</li> <li>• Since the library extension has been completed, the building may be under-insured</li> <li>• The library extension is now completed and has been handed over to KBPC. The snagging work has now been completed</li> </ul> <p><b><u>Police and Crime</u></b></p> <ul style="list-style-type: none"> <li>• The mobile speed enforcement van only caught one person in January, compared to 52 in December.</li> </ul>
24/190	<p><b><u>Planning Applications</u></b></p> <ul style="list-style-type: none"> <li>• <b>24/01670/FUL</b> - Demolition of existing detached garage and erection of a replacement detached garage, alterations and extensions to main dwellings including a first-floor front extension and a single-storey rear extension, 34 New Road, Kibworth Harcourt - <b>No objections</b></li> <li>• <b>25/0052/FUL</b> - Single-storey rear extension, 45 Main Street, Kibworth Harcourt - <b>No objections</b></li> </ul>
24/191	<p><b><u>Local Plan</u></b></p> <ul style="list-style-type: none"> <li>• HDC full council met on the 3<sup>rd</sup> March and formally approved the start for public consultation of the new Local Plan to 2041. The plan has already been made available, and a location of 475 houses on Warwick Road and an extension of the Business Park on Wistow Road are the proposals for both Kibworths. HDC need to show enough sites for 6,412 new houses between 2021 and 2041, Further details still need to be sorted, such as highways infrastructure, schools, doctors, and retail provision. The plan will be open for public consultation from Monday 10<sup>th</sup> March, and will run for 8 weeks till Tuesday, the 6<sup>th</sup> May 2025. As part of the communication to raise awareness of the consultation, six drop-in events will be held across the district in Scraftoft, Lutterworth, Great Glen, Broughton Astley, Kibworths and Market Harborough, these events will feature a display of the local plan, dates are yet to be confirmed</li> </ul>
24/192	<p><b><u>Rural Arts, Creative, Culture and Heritage Grant</u></b></p> <ul style="list-style-type: none"> <li>• <b>It was resolved</b> to approve the cost of £7,995.00 for 6 premier oak lecterns for Warwick Park, Smeeton Park, Larkwood and Rookery Park. The grant is subject to 10% of the cost to be match funded by both Parish Councils</li> <li>• <b>It was resolved</b> to approve the match funding element of £799.50 to be split with KBPC 66/34%</li> </ul>
24/193	<p><b><u>VE Day 80 Celebrations 8<sup>th</sup> May</u></b></p> <ul style="list-style-type: none"> <li>• The Councillors discussed having a flag for Jubilee Green and VE Day signs for the lampposts. <b>It was resolved</b> to agree the cost of approximately £125.00 to purchase the flag and 12 VE Day lamppost signs</li> </ul>

24/195	<p><b><u>£1m Community Grant Fund</u></b></p> <ul style="list-style-type: none"> <li>HDC are extending the £1m Community Grant funding for a further two years, although parish allocations are yet to be confirmed, Councillors were asked to consider ideas for any future projects.</li> </ul>
24/196	<p><b><u>Policies and Procedures</u></b></p> <ul style="list-style-type: none"> <li><b>It was resolved</b> to approve the Grievance and Disciplinary Policy</li> <li><b>It was resolved</b> to approve the Kibworth Joint Recreation Board Constitution which will take effect 1<sup>st</sup> April 2025</li> <li><b>It was resolved</b> to approve the Kibworth Joint Burial Board Constitution which will take effect 1<sup>st</sup> April 2025</li> <li><b>It was resolved</b> to approve the Statement of Internal Control</li> <li><b>It was resolved</b> to approve the Annual Investment Strategy</li> </ul>
24/197	<p><b><u>Finance and Administration Matters</u></b></p> <ul style="list-style-type: none"> <li><b>It was resolved</b> to approve the monthly bank reconciliations for February</li> <li><b>It was resolved</b> to approve the financial statement for February</li> <li><b>It was resolved</b> to approve the schedule of payments of £13,877.52 for February as per Appendix A</li> <li><b>It was resolved</b> to agree to top up the Equals Payment Card by £200.00</li> <li><b>It was resolved</b> to approve the Equals Card bank reconciliation for February</li> <li><b>It was resolved</b> to approve the cost of a DBS Check for the Parish Manager and a Councillor</li> </ul>
24/198	<p><b><u>To receive Councillors' reports and updates on any meetings attended</u></b></p> <p>No reports or updates were given</p>
24/199	<p><b><u>Clerks Report</u></b></p> <p>The Clerk reported on the following item:</p> <ul style="list-style-type: none"> <li>The solar panels for the MVAS were delivered on the 18<sup>th</sup> February, after speaking with the grounds team it was agreed that these need to be put up by a contractor as they are too heavy for the two grounds team to install and wire up, it was also felt that due to the weight of the solar panels and signs the post that LCC originally put in on Albert Street would no longer be suitable, and a further structural test of the lamppost on Main Street would be required.</li> <li>Following the Youth Council meeting on 24<sup>th</sup> February, it was suggested that a separate Youth Council email address be set up to make it easier for the Parish Manager and Cllr. Keen to send out documents, agendas, minutes, etc. The KHPC Councillors had no objections to this.</li> </ul>
24/200	<p><b><u>To note possible arrangements for the next meeting</u></b></p> <ul style="list-style-type: none"> <li>Tuesday 1<sup>st</sup> April 2025 meeting to be held in the Studio at the KCH</li> <li>Tuesday 6<sup>th</sup> May 2025</li> <li>Tuesday 3<sup>rd</sup> June 2025</li> </ul>
24/201	<p>The meeting closed at 8.25 pm</p>

Signed:

Dated:



# KIBWORTH HARCOURT

## PARISH COUNCIL

### INVOICES FOR PAYMENT FEBRUARY 2025 - Appendix A

DATE	SUPPLIER	DESCRIPTION	NET	VAT	GROSS
0/02/25	Hedgelaying 2 Land-scaping	Rookery and Larkswood Skip Hire	501.60	100.32	601.92
03/02/25	KGSH/KCH	Room Hire	28.00	0.00	28.00
03/02/25	OVO Energy	Electricity	8.00	0.00	8.00
06/02/25	Amazon	Brother Ink Cartridges	128.19	25.64	153.83
06/02/25	Amazon	A5 Envelopes	1.99	0.40	2.39
12/02/25	KBPC	WiFi, Broadband & Phones	53.06	0.00	53.06
13/02/25	KBPC	Health & Safety Community Hub	170.34	0.00	170.34
13/02/25	Tesco Mobile	Sim Only	9.00	0.00	9.00
17/02/25	Stocksigns	Solar Panels for MVAS	1,390.00	278.00	1,668.00
17/02/25	KBPC	Post create & Bolts Larkswood	83.22	0.00	83.22
17/02/25	KBPC	Bin Emptying – Warwick Park	329.70	0.00	329.70
18/02/25	Leicestershire CC	Street Lighting	732.06	146.41	878.47
20/02/25	HSBC	Bank Charges	5.00	0.00	5.00
26/02/25	KBPC	GP – Parish Van	32.14	0.00	32.14
26/02/25	KBPC	GP – Tools & Equipment	436.06	0.00	436.06
28/02/25	KHPC/KBPC	Salary, PAYE, NI & Pension	4,343.11	0.00	4,343.11
28/02/25	KBPC	February Cemetery Fees	1,100.88	0.00	1,100.88
28/02/25	Jones Logging & Tree Surgery	Jubilee Green Tree Works	3,312.00	662.40	3,974.40
		<b>Total Payments</b>	<b>£12,664.35</b>	<b>£1,213.17</b>	<b>£13,877.52</b>